

UPWARD MOBILITY PROGRAM
Annotated Guide

Target Title: **Habilitation Program Coordinator**

Position Title Code: 17960

Salary Grade: RC-062-17

Credential or Certificate: Credential

This position is exclusively in the Department of Mental Health and Developmental Disabilities. Positions are located in Clinton, Cook, Kankakee, Lake, Livingston, Logan, Madison, Morgan, Union and Winnebago counties. A Habilitation Program Coordinator, under general administrative direction, performs the highly responsible duties related to coordination of individual habilitation plans for a designated number of individuals in a state-operated facility who are developmentally disabled.

Minimum Training and Experience

Requires a Bachelor's degree in a human services professional field (e.g., sociology, special education, rehabilitation counseling, psychology, social work, guidance and counseling, health, and public health, nursing, art, recreation and leisure activities, any specialty education or therapy, medicine, pharmacy, criminal justice administration and criminology). A doctor of medicine or osteopathy or a registered nurse (valid Illinois license) will also meet required education and training requirements.

Requires one year of experience working directly with persons with mental retardation or other developmental disabilities, in addition to the education and training stated above.

These requirements constitute minimum formal education, work experience and other qualifications as defined by the Federal Register, Part III, Department of Health and Human Services, Health Care Financing Administration, Vol. 53, No. 107, dated June 3, 1988.

Meeting the requirements listed on this annotated guide will entitle participants to be evaluated as QUALIFIED which is equal to a "B" grade.

Exceeding the minimum requirements by at least one year of full-time related experience, or related college, will generally entitle the participant to be evaluated with an "A" grade.

2/93 Content Revisions

6/08 Salary Revised